



OFFICIAL APPLICATION
Council-certified
Indoor Environmentalist™

CIE™

Please Mail Notarized Application to:

The American Indoor Air Quality Council
Post Office Box 11599, Glendale, AZ 85318-1599

The AmlAQ Certification Board will treat the information in this application as confidential. Complete each section as completely as possible to ensure that the CIE™ Board has adequate information to consider your certification. Include additional pages where necessary. Be sure to have the application notarized before mailing. We verify all projects before submitting application to the CIE™ Board.

CONTACT INFORMATION

Full Name:

Home Address:

Home Phone:

Email Address:

Professional Title:

Company Name:

Business Address:

Business Phone:

Check all that apply:

Address for Correspondence:

_____ **Home**

_____ **Business**

_____ **I am a member of IAQA (\$300)**

_____ **I am not an IAQA member (\$400)**

_____ **I am challenging the exam (\$400)**

Examination Site:

Examination Date:

Licenses and Designations:

Please list or describe any professional designations, licenses or registrations currently held, and the circumstances under which any such titles have been revoked. Attach a resume if necessary. If more space is needed, please use a separate sheet.

ELIGIBILITY

In addition to a high school diploma or GED, the CIE requires two (2) years of IAQ-related field experience **OR** a combination of one (1) year of IAQ-related field experience and a college degree (AA or higher). Please attach extra sheets if necessary in filling out the following sections.

EDUCATION

High School/GED:

City and State:

Year of Graduation:

College/University:

City and State:

Degree and Year:

Major:

YEARS OF IAQ FIELD EXPERIENCE: _____

Please briefly describe your work experience in Indoor Air Quality, describing the type of experience gained (i.e., Building Sciences, Industrial Hygiene, HVAC, Remediation, IAQ Consulting, etc.)

Use the project sheets that follow this application to provide a clear and concise explanation of your involvement in each of the representative projects. Provide one sheet for each year of experience claimed. We verify all projects submitted.

I hereby certify that the information contained in this application and on supporting documents attached to this application is correct to the best of my knowledge. I agree to indemnify and hold harmless the American Indoor Air Quality Council, the CIE™ Board and all others affiliated with the Council and its Programs. I understand the fee is not refundable. I further agree to abide by the American indoor Air Quality Council Code of Ethics and pledge myself to the highest ethical standards.

Applicant Signature in Full:

Date:

Notary Public:

Notary Seal/Stamp:

Date:

Application must be complete before it will be forwarded to the Board for Review.

Council-certified Indoor Environmentalist™ (CIE™)

Project Sheet 1 of 4 required for Certification Board Review

Four project sheets must be submitted with your application, outlining your involvement in four projects to support your experience requirement. All projects submitted must be verifiable.

Applicant's Name, Address, City/State and Phone Number:

Verification Contact's Name, Company/Title, and Phone Number:

Please give contact information for someone other than your current employer who can verify your involvement with this project.

Project Name & Address:

Type & Size of Facility:

Start Date of Project (mm/yyyy):

Project Summary

Please describe the project and your involvement in detail, including the type & size of the facility, the scope of work and your own responsibilities. Please do not include your client's confidential report.

The CIE Certification Board expects all CIE applicants to possess the following skills: critical thinking, verbal and written communication skills, technical/science skills, knowledge of building systems, computer skills and customer service skills. In completing the paperwork for the application, make every effort to show your command of as many of these skills as possible in the written format.

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Project Sheet 2 of 4 required for Certification Board Review

Four project sheets must be submitted with your application, outlining your involvement in four projects to support your experience requirement. All projects submitted must be verifiable.

Applicant's Name, Address, City/State and Phone Number:

Verification Contact's Name, Company/Title, and Phone Number:

Please give contact information for someone other than your current employer who can verify your involvement with this project.

Project Name & Address:

Type & Size of Facility:

Start Date of Project (mm/yyyy):

Project Summary

Please describe the project and your involvement in detail, including the type & size of the facility, the scope of work and your own responsibilities. Please do not include your client's confidential report.

The CIE Certification Board expects all CIE applicants to possess the following skills: critical thinking, verbal and written communication skills, technical/science skills, knowledge of building systems, computer skills and customer service skills. In completing the paperwork for the application, make every effort to show your command of as many of these skills as possible in the written format.

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Project Sheet 3 of 4 required for Certification Board Review

Four project sheets must be submitted with your application, outlining your involvement in four projects to support your experience requirement. All projects submitted must be verifiable.

Applicant's Name, Address, City/State and Phone Number:

Verification Contact's Name, Company/Title, and Phone Number:

Please give contact information for someone other than your current employer who can verify your involvement with this project.

Project Name & Address:

Type & Size of Facility:

Start Date of Project (mm/yyyy):

Project Summary

Please describe the project and your involvement in detail, including the type & size of the facility, the scope of work and your own responsibilities. Please do not include your client's confidential report.

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Project Sheet 4 of 4 required for Certification Board Review

Four project sheets must be submitted with your application, outlining your involvement in four projects to support your experience requirement. All projects submitted must be verifiable.

Applicant's Name, Address, City/State and Phone Number:

Verification Contact's Name, Company/Title, and Phone Number:

Please give contact information for someone other than your current employer who can verify your involvement with this project.

Project Name & Address:

Type & Size of Facility:

Start Date of Project (mm/yyyy):

Project Summary

Please describe the project and your involvement in detail, including the type & size of the facility, the scope of work and your own responsibilities. Please do not include your client's confidential report.

The CIE Certification Board expects all CIE applicants to possess the following skills: critical thinking, verbal and written communication skills, technical/science skills, knowledge of building systems, computer skills and customer service skills. In completing the paperwork for the application, make every effort to show your command of as many of these skills as possible in the written format.